



architecture  
planning  
interiors

## Design Leader

BCA Architects is currently seeking a highly talented Design Leader to lead design initiatives across our Sacramento, San Jose and Orange County offices. This position will be **responsible for directing the design path of the firm and developing the policies, initiatives and goals for BCA's design abilities both internally and with clients statewide**. He/she will be responsible for helping BCA Architects expand its presence in K-12, charter school, community college, commercial and civic architectural commissions throughout California. The successful applicant must possess strong design and presentation skills, proven client skills and passion, along with experience leading design from inception through construction administration. This position would be considered a leadership/management position in the firm, extending over all offices and would report directly to BCA's President and Chief Operating Officer.

### Job Description/Tasks:

- Create project designs and plans for all phases of projects and coordinate building design consultants while monitoring the design intent from beginning to end
- Coordinate with the Project Managers for budgeting, scheduling, planning, design, specification and working drawings on a given project with authority to direct, control and monitor the project's design
- Perform work requiring independent judgment in evaluation, selection and substantial adaptation/modification of architectural design techniques, procedures and criteria
- Independently solve architectural design opportunities
- Initiate and monitor procedures for architectural design
- Contribute information for architectural specifications, including consulting product manufacturers, evaluating, selecting and presenting materials and colors
- Prepare and/or supervise the preparation of architectural plans through agency approval
- Prepare and/or supervise the preparation of architectural renderings
- Review architectural design related RFI's during construction and periodically visit construction site(s) to confirm design
- Can routinely supervise multiple job captains and designers on various projects concurrently
- Involvement in marketing/business development design tasks, such as the graphic design of collateral, web-based and print media

### Job Requirements:

- Bachelor's Degree required. (Accredited Architectural Degree preferred)
- 10+ years working as an architectural designer
- Licensure/LEED® AP preferred but not required
- US Citizen
- Experience in budgeting and quality control
- Able to demonstrate proficiency in design software platforms, such as AutoCAD, Revit, SketchUp, Adobe Creative Suite, etc.
- Demonstrate strong architecture design, space planning, construction documentation, presentation and interview skills
- Able to utilize strong analytical and problem solving skills

BCA Architects  
*partnering with clients to achieve excellence in design*

san jose | sacramento | los angeles | orange county

www.BCAarchitects.com

**Compensation & Benefits:**

Salary: Depends on Individual's Qualifications

The benefits package for this position includes:

- Medical/Dental/Vision -- Employer pays for the employee
- 120 hours of paid vacation per year
- 48 hours of paid sick leave per year
  - Vacation and sick hours to start accruing on the first day of employment
- 64 hours of paid holidays per year
- Life Insurance
- Long-Term Disability
- Flexible Spending Account
- 401(K) (\$0.25 on every \$1.00 of contribution for enrolled employees up to 2.5% of base pay)
- Performance-based Bonus
- Architectural Licensing/LEED Accreditation Program support

**Contact:**

For more information or to submit a resume, please contact: Brian P. Whitmore, AIA, LEED® AP, President, at 916.254.5602 or [BrianW@BCAarchitects.com](mailto:BrianW@BCAarchitects.com). For more information on the firm, please visit [www.BCAarchitects.com](http://www.BCAarchitects.com).